

**THE VENUE**

*by white*

**Terms and Conditions**

**The Venue by White Ltd**

**Please Read**

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## **1. General**

1.1 These terms and conditions form the basis of the contract between The Venue by White Ltd ("we", "us", "our") and the Client ("you", "your").

1.2 By making a booking, you confirm that you have read, understood, and agree to these terms and conditions.

## **2. Booking and Deposit**

2.1 To secure your booking, a non-refundable deposit amounting to 50% of the total venue hire package cost is required.

2.2 The booking is only confirmed once the deposit has been received and we have issued a booking confirmation.

2.3 Final deposit payments are due no later than four months before the event date. Failure to make this payment by the due date may result in the cancellation of your booking.

## **3. Payments**

3.1 The remaining balance of the total venue hire cost must be paid in full no later than four months before the event date.

3.2 All payments must be made via bank transfer or credit card as specified in the invoice.

3.3 In the event of non-payment by the due date, we reserve the right to cancel your booking without refund of any payments made.

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## **4. Cancellations and Refunds**

4.1 All deposits are non-refundable under any circumstances.

4.2 If you need to cancel your booking, please notify us in writing as soon as possible. Cancellations made less than four months before the event date will be subject to the full venue hire cost.

4.3 We reserve the right to cancel your booking in exceptional circumstances, and in such cases, we will refund all payments made to us. Our liability will be limited to the payments received.

## **5. Use of the Venue**

5.1 The venue hire period is strictly as agreed in the booking confirmation. Any additional time will be charged at our standard hourly rate.

5.2 You are responsible for ensuring that your guests adhere to all venue rules and regulations.

5.3 The venue must be left in a clean and tidy condition. Any damage to the property or additional cleaning required will be charged to you.

5.4 Smoking is strictly prohibited within the venue. Designated smoking areas will be indicated.

5.5 The maximum capacity of the venue must not be exceeded. You are responsible for ensuring the number of guests does not exceed this limit.

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## **6. Alcohol and Catering**

6.1 No outside drinks are permitted to be brought into the venue. All beverages must be purchased through The Venue by White Ltd.

6.2 We offer a range of catering options. External catering is not allowed unless previously agreed upon in writing.

6.3 Any special dietary requirements or allergies must be communicated to us at least two weeks before the event.

## **7. Event Management and Planning**

7.1 You must provide us with a detailed event plan at least two weeks before the event date. This includes the schedule, vendor information, and any specific requirements.

7.2 Any changes to the event plan must be communicated to us immediately. We will make reasonable efforts to accommodate changes, but cannot guarantee compliance.

## **8. Entertainment and Noise**

8.1 Any entertainment or live music must be approved by us in advance.

8.2 Noise levels must be kept within the limits specified by local regulations and our venue policies.

8.3 The event must end by the time specified in the booking confirmation. Extensions may be granted at our discretion and may incur additional charges.

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## **9. Liability**

9.1 The Venue by White Ltd will not be held liable for any personal injury, loss, or damage to property arising out of the use of the venue.

9.2 We strongly recommend that you obtain appropriate insurance to cover any eventualities.

## **10. Force Majeure**

10.1 We shall not be liable for any failure to perform our obligations where such failure is as a result of Acts of Nature (including fire, flood, earthquake, storm, hurricane, or other natural disasters), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution, insurrection, military or usurped power, or confiscation, terrorist activities, nationalisation, government sanction, blockage, embargo, labor dispute, strike, lockout, or interruption or failure of electricity or telephone service.

10.2 If an event beyond our control occurs, we will use reasonable efforts to notify you and suggest alternative arrangements.

## **11. Photography and Videography**

11.1 You may arrange for photography and videography during your event. Any external photographers or videographers must be approved by us.

11.2 We reserve the right to use photographs or videos taken at your event for promotional purposes, unless you notify us otherwise in writing.

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## **12. Security**

12.1 Security arrangements for your event will be discussed and agreed upon during the booking process. Additional security measures may incur extra charges.

12.2 You are responsible for the conduct of your guests and ensuring their safety during the event.

## **13. Parking**

13.1 Parking facilities are available as specified in the booking confirmation. All vehicles are parked at the owner's risk.

13.2 We do not accept any responsibility for loss or damage to vehicles or their contents while parked on our premises.

## **13. Minimum Spend**

Unless agreed otherwise, there is a minimum spend of £1000.00 on the bar from hire start to end. The Venue has the right to bill you for the amounts needed to reach the minimum spend.

13.2 We do not accept any responsibility for loss or damage to vehicles or their contents while parked on our premises.

## **14. Governing Law**

14.1 These terms and conditions shall be governed by and construed in accordance with the laws of England.

14.2 Any disputes arising under or in connection with these terms and conditions shall be subject to the exclusive jurisdiction of the courts of England.

**By confirming your booking, you acknowledge that you have read, understood, and agree to be bound by these terms and conditions.**